

# Casa Montessori

Teachers hold college degrees 505-325-0656

4300 College Blvd [casapreschool@gmail.com](mailto:casapreschool@gmail.com)

[www.casapreschool4u.com](http://www.casapreschool4u.com)

## Session Times:

Morning: 8:15 am - 11:15 am (5 days a week)

3 days Morning: 8:15 am - 11:15 am (T-W-Th)

Afternoon: 12:30 pm - 3:30 pm (3 or 5 days a week)

5 Full Days: 8:15 am - 3:30 pm

3 or 4 Full Days: 8:15 am - 3:30 pm

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Pricing: Registration Fee: (Nonrefundable)

\$50 New Students

\$10 Returning Students

## **Half Day Sessions: 8:15-11:15 or 12:30-3:30 Plus Tax**

Morning (5 days): \$325 a month

Morning (3 days T-W-TH): \$250 a month

Afternoon (5 days): \$325 a month

Afternoon (3 days - T-W-Th): \$250 a month

## **Full Day Sessions: 8:15-3:30 Plus tax**

3 Full Days: \$490 a month

4 Full Days: \$535 a month

5 Full Days: \$655 a month

Materials Fee: (One Time/Nonrefundable) Due by the 1<sup>st</sup> day of school: This fee covers snacks, paper, scissors, glue, crayons, Kleenex, art projects, etc. **\$100 Half Day students \$200 Full Day Students.**

Extra Care hours: 7:30 am - 8:15 or pm at a rate of \$1 .00 every five — fifteen minutes.

The most important years of growth are the first six years of life when unconscious learning is gradually brought to the conscious level.

Preschool and Kindergarten age children must be potty trained. Kindergarten students may enter from Casa Montessori directly into Public School first grade, provided they have reached their sixth birthday by August 31.

Two Week's tuition plus the registration fee must accompany this contract whether you are paying annually or monthly.

August's tuition is the first two weeks of school. Annual payments made by September 15<sup>th</sup>, will receive a 5% discount on tuition. All payments are due by the 1<sup>st</sup> of the month. A \$20.00 late fee will be assessed to payments made after the 15<sup>th</sup> of each month. There is a tuition discount of \$90.00 per year per child for two or more children of the same parent

# Casa Montessori School Contract

State Of New Mexico Accredited

Member of the International Montessori Society

[www.casapreschool4u.com](http://www.casapreschool4u.com)

[casapreschool@gmail.com](mailto:casapreschool@gmail.com)

Find us on Facebook!

It is understood that this contract may be cancelled if the school is notified prior to August 1<sup>st</sup> and that they school will refund the prepaid tuition upon receipt of cancellation notice. If written notice of cancellation is made after August 1, the prepaid tuition will not be refunded.

2023-2024 Enrollment Contract

325-0656

Name of Parents \_\_\_\_\_

Name of Child \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Mother's email address \_\_\_\_\_

Father's email address \_\_\_\_\_

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Sessions: Circle

Morning Session: 8:15-11:15 am

3 days a week – T, W, TH

5 days a week

Afternoon Session: 12:30-3:30 pm

3 days a week – T, W, TH

5 days a week

Full Day: 8:15 am – 3:30 pm

3 or 4 days a week: M T W TH F

5 days a week

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Parent Signature

Date

# Casa Montessori Parent Agreement

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I am the parent or legal guardian of \_\_\_\_\_

In order to record my understanding of my rights and responsibilities as parent, guardian, or custodian of the above-named child, who is enrolled in Casa Montessori, I agree to abide by the requirements written below and all policies set forth in the Parent Handbook.

In return for this promise of continual fulfillment of all policies, Casa Montessori agrees to provide care for the above-named child, which meets the standards and guidelines as set forth below and in the Parent Handbook.

I understand that I will pay \_\_\_\_\_ (monthly tuition amount) for childcare for the above named child.

The fee as set forth herein will be in effect until I sign a new agreement. This fee for each child will be paid in advance which is due at the beginning of the month. I understand that care will not be provided without this advance payment.

Tuition payments will be made by check, cash or credit cards. Receipts will be given for payments. A \$20.00 late fee will be charged for accounts not paid by the 15<sup>th</sup> day of each month.

If my child is not picked up at dismissal of the class, I will pay the required late fee. If my child is dropped off before class is in session, I will pay the required early care fee.

I understand that there is no automatic reduction of fees when my child is on vacation or gone from Casa Montessori Preschool for any other reason.

I understand that if there is a global pandemic that is out of Casa Montessori's hands, tuition will still be expected to be paid monthly, unless otherwise stated by Casa Montessori.

I understand there is a returned check fee of \$20.00.

Two weeks advance written notice to Casa Montessori Preschool is required when withdrawing a child from Casa Montessori Preschool. If two weeks advance notice is not given, any prepaid tuition past two weeks will not be refunded.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Casa Montessori Director or Manager Signature

\_\_\_\_\_  
Date

Casa Montessori Preschool  
Child's Emergency Contact Information Form

First Day of Attendance: \_\_\_\_\_ Last Day of Attendance: \_\_\_\_\_

Child's Information: \_\_\_\_\_  
First and Last name                      Middle                      Birth Date

Address: \_\_\_\_\_  
Street                                      City                                      Zip Code

Parent/Guardian Information

Father's Name: \_\_\_\_\_  
Business Phone                      Cell Phone

Mother's Name: \_\_\_\_\_  
Business Phone                      Cell Phone

Child's Allergies: \_\_\_\_\_

Physician: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Hospital: SJRM \_\_\_\_\_ West maple – 505-609-6900

**I give permission for Emergency Medical (We will call you first)**

Transportation // Yes \_\_\_\_\_ Initials // No \_\_\_\_\_ Initials of parent or guardian

Treatment // Yes \_\_\_\_\_ Initials // No \_\_\_\_\_ Initials of parent of guardian

Name 2 local Emergency Contacts (other than parents or guardian)

1. \_\_\_\_\_  
Name                                      Address                                      Phone

2. \_\_\_\_\_  
Name                                      Address                                      Phone

At the end of the day or during any day my child may be release to the person or persons that have legal custody or the following persons:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
I have read and understand the parent handbook: \_\_\_\_\_ Initials of parent or guardian

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date